DATE: August 31, 2017

TO: Department Members in Gender and Women’s Studies

FROM: Aili Tripp, Chair

RE: GWS Sunshine and Water Cooler Funds

SUNSHINE FUND

Each year we ask your help in replenishing the fund we use to pay for flowers, gifts, beverages, receptions and other similar things, for department members and friends of the department. You are not, of course, required to contribute. It is important to note, however, that our habit of marking events and occasions with flowers or wine is much appreciated. Following is our suggestion for donations:

- Full Professor: $35.00
- Associate Professor: $25.00
- Assistant Professor: $15.00
- Academic Staff: $15.00
- Lecturers/TAs: $10.00
- Classified Staff: $10.00

****Please give cash or make checks payable to Aili Tripp

WATER COOLER FUND

In addition, the department has a water cooler for those individuals who would like to participate. Water is paid for by subscribing members. The water cooler rates for each semester are as follows:

- Faculty: $50/semester
- Lecturers/Staff: $40/semester
- TAs/MAs: $30/semester

****Please give cash or make checks payable to Nina Valeo Cooke.

PLEASE NOTE****
CHECKS MADE OUT TO THE DEPARTMENT CANNOT BE CASHED. THANK YOU!